(To be filled out by BIR) DLN:	

BIR Form No. **Application for Registration** Republic of the Philippines Department of Finance Bureau of Internal Revenue January 2024 (ENCS) For Corporations, Partnerships (Taxable/Non-Taxable), Including GAIs, LGUs, Cooperatives and Associations TIN to be issued, if applicable (To be filled out by BIR) Fill in all applicable white spaces. Mark all appropriate boxes with an "X". 2 BIR Registration Date 1 Registering Office Head Office Branch Office Part I - Taxpayer Information 3 Taxpayer Identification Number (TIN) 4 RDO Code 0 0 0 0 0 (To filled out by BIR) (For Taxpayer with existing TIN) **5** Taxpayer Type National Government Agency One Person Corporation **Domestic Corporation** Local Government Unit Resident Foreign Corporation Non-Stock, Non-Profit Organization Joint Venture Regional Operating Headquarter General Professional Partnership (GPP) Regional or Area Headquarter General Partnership Non-Resident Foreign Corporation Limited Partnership Non-Resident Foreign Partnership Foreign Embassy and International Organization Cooperative Government Owned and Controlled Corporation (GOCC) 6 Registered Name (Copy exact name appearing in SEC Certificate of Registration/Charter/Cooperative Development Authority/HLURB) 7 Date of Incorporation/Organization/Cooperation 8 Taxable Year/Accounting Period 9 Accounting Start Month Effectivity Date (MM/DD/YYYY) (For Fiscal Year Only) Calendar Year Fiscal Year 10 Business Address Lot/Block/Phase/House No. Street Name Subdivision/Village/Zone Unit/Room/Floor/Building No. Building Name/Tower Barangay ZIP Code 11 Foreign Address, if applicable 12 Municipality Code 13 Purpose of TIN Application 14 Preferred Contact Type Landline Number Fax Number Mobile Number Official Email Address (required) Part II - Taxpayer Classification 15 How much is your expected Annual Gross Sales (GS)? Micro - GS is less than Three Million Pesos (₱3M) (Micro) Medium – GS is Twenty Million Pesos (P20M) to Less than One Billion Pesos (P1B) Small – GS is Three Million Pesos (P3M) to less than 20 Million Pesos (P20M)) Large – GS is One Billion Pesos (₽1B) and above Part III - Authorized Representative 16 Relationship Name (For Authorized Representative) If Individual (Last Name) (First Name) (Middle Name) (Suffix) (Nickname) Registered Name Represented by If Non-Individual 17 Relationship Type 18 TIN of Authorized Representative Stockholder Member Tax Agent Employee Agent 19 Relationship Date (MM/DD/YYYY) 20 Address Type Residence Place of Business 21 Address Building Name/Tower Lot/Block/Phase/House No. Street Name Subdivision/Village/Zone Unit/Room/Floor/Building No. ZIP Code 22 Preferred Contact Type Landline Number Fax Number Mobile Number Email Address (required) Part IV - Business Information 23 Single Business Number/Philippine Business Number 24 Primary/Secondary Industries (attach additional sheet/s, if necessary) **Trade/Business Name** Industry **Regulatory Body** Primary Secondary

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Continuation of	f Part III Item 24	_					,			
Industry	Business Registration Number		s Regi	stration Date YYYY)	е	PSIC Code (To be filled out by BIR)		Line of Busin	ess	
Primary		1		1 1 1						
Secondary				1 1 1						
25 Incentive	Details				l I					
25A Investment Promotion (e.g., PEZA, BOI) 25B Legal Basis (e.g., R.A., E.O.)										
25C Incentive Granted (e.g., Exempt from IT, VAT, etc.)						25D No. of Years				
25E Incentive Start Date (MM/DD/YYYY)						25F Incentive End Date	(MM/DD/YYYY)			
	Registration/Accreditation				ı					
26A Registra	tion/Accreditation Number	er 26B	Effect (MM/DD)	tivity Date		FR	OM	,	TO	
				<u> </u>						
	ued (MM/DD/YYYY)	005	A - 45 it			stered Activity	CO A - tivite - Fra	I D - 1 - (444/DD 00	000	
26E Tax Regime (Regular, Special, Exempt) 26F Activity Start Date (MM				⊖ (MM/L	DD/YYYY) 26G Activity End Date (MM/DD/YYYY)					
				Part V	– Fa	cility Details				
27 Facility De	etails (PP-Place of Production/Pl	ant: SP -Stora	age Place				Ferminal: RP -Real Pr	roperty for Lease wit	h No Sales Activity)	
•	<u> </u>	27B Faci	<u> </u>		PF		WH	SR	GG	
F	Sodo (10 be lined out by Birly				· · · □ вт					
27C Facility	Address			L		ſ NP U	Others (specify,			
Unit/Room/Floor		e/Tower		Lot/Block/Phase	e/House	No. Street Nam	е	Subdivision/	Village/Zone	
	Barangay	Town	/District			Municipality/City	Prov	ince	ZIP Code	
				Dort	\/I ·	Tax Types				
28 Tax Types	S (this portion determines yo	our tax liab	ilitv/ies)							
		Form T		ATC		,		Form Type	ATC	
Income Tax		1				Value-Added Tax				
Corporate I	ncome Tax					Excise Tax				
Capital Gai	ns – Real Property					Alcohol Products				
Capital Gai	ns – Stocks					Automobile & Non-Esse	ntial Goods			
Withholding Ta		ı				Cosmetic Procedures				
Compensat	ion					Mineral Products				
Expanded						Petroleum Products				
Final						Sweetened Beverages				
Fringe Bene	efits					Tobacco Products				
Value-Adde						Tobacco Inspection & Monitoring Fees				
Other Perce						Vapor Products				
	subject to CGT					Documentary Stamp Tax (I	OST)			
	Tax on Winnings & Prizes d on Deposits and Yield on					Regular				
Deposits/Subs	titutes					One-Time Transactions	(ONETT)			
Percentage Tax	K	1				Transfer Tax				
Stocks						Donor's Tax				
	al Public Offering (IPO)					Estate Tax				
	spatch And Amusement Taxes					Miscellaneous Tax (specify)				
Under Spec		<u> </u>								
Other Perce	entage Taxes under NIRC (spe	ecify)				Others (specify)		1		
								<u> </u>		
20 RIR Print	ad Invoices			Part	VII -	- Invoices				
29 BIR Printed Invoices 29A Do you intend to use BIR Printed Invoices? 29B Type 29C No. of Booklets 29D Serial Number						umber				
	V				7.//-	NONNAT		Start	End	
	Yes No				VAT	NON-VAT				
30 Authority to Print Invoices 30A Printer's Name										
30B Printer's				300	Print	ter's Accreditation Numbe	er 30D Date	e of Accreditation	on (MM/DD/YYYY)	
							7			

Page 3 - BIR Form No. 1903 30E Registered Address Street Name Building Name/Tower Lot/Block/Phase/House No. Subdivision/Village/Zone Unit/Room/Floor/Building No. ZIP Code Municipality/City Barangay Town/District 30F Contact Number (Landline/Cellphone No.) **30G** Email Address 30H Manner of Invoices Loose Leaf Bound 30I Description of Invoices (attach additional sheet/s if necessary No. of No. of Sets No. of **TYPE** Serial No Boxes/Booklets Copies per Set Description Box/Booklet Non-VAT Loose Bound Start End Part VIII - Stockholder/Partner/Member 31 Stockholder's/Partner's/Member's Name (Attach additional sheet/s, if necessary) 31B TIN 31A (If Individual, Last Name, First Name, Middle Name, Suffix) (If Non-Individual, Registered Name) 31C (If Individual, Last Name, First Name, Middle Name, Suffix) (If Non-Individual, Registered Name) 31D TIN 31E (If Individual, Last Name, First Name, Middle Name, Suffix) (If Non-Individual, Registered Name) 31F TIN 31G (If Individual, Last Name, First Name, Middle Name, Suffix) (If Non-Individual, Registered Name) 31H TIN **311** (If Individual, Last Name, First Name, Middle Name, Suffix) (If Non-Individual, Registered Name) 31J TIN Part IX - Withholding Agent/Accredited Tax Agent Information 32 Taxpayer Identification Number (TIN) 33 RDO Code 34 Withholding Agent/Accredited Tax Agent's Name (If Individual, Last Name, First Name, Middle 35 Registered Address (Sub-street, Building/Street, Barangay, City/Municipality, Province) 35A ZIP Code 36 Contact Number (Landline/Mobile No.) 37 Email Address Stamp of BIR Receiving Office 38 Declaration and Date of Receipt I/We declare, under the penalties of perjury that this application has been made in good faith, verified by me/us and to the best of my/our knowledge and belief, is true and correct, pursuant to the provisions of the National Internal Revenue Code, as amended, and the regulations issued under the authority thereof. Further, I/we give my/our consent to the processing of my information as contemplated under the *Data Privacy Act of 2012 (R.A. No. 10173) for legitimate and lawful purposes. TIN of Signatory President/Vice President/Principal Officer/Accredited Title/Position of Signatory Tax Agent/Authorized Representative/Taxpayer (Signature over Printed Name) Tax Agent Accreditation No./Attorney's Roll No. (if applicable) Date of Issue Date of Expiry Part X - Payment Order Form for New Business Registrant (For BIR Payment Acceptance Only. Not to be filed in AABs) 39 Taxpayer's Identification Number (TIN) Branch Code 40 RDO Code **BIR Form No.** 41 For the Year 0605 42 Taxpayer's Name (Part of BIR Form No. 1903) **Payment Details** (To be filled out by BIR-Revenue Collection Officer) 43 Date of Payment (MM/DD/YYYY) ATC eROR/ROR No. **Particulars**

44 MC200 **BIR Printed Invoices** 44A 45 Add: Penalties Surcharge Interest Compromise 45C 45A 45B 45D 46 Total Amount Payable (Sum of Items 44A and 45D) 46A

Docum	nemary Requirements.						
O 1.	SEC Certificate of Incorporation; (1 photocopy) or Certificate of Recording (in case of Partnership); (1 photocopy) or License to Do Business in the Philippines (in case of Foreign Corporation); (1 photocopy) or Cooperative Development Authority (CDA) Certificate of Registration; (1 photocopy) or Certificate of Registration issued by Housing and Land Use Regulatory Board (HLURB); (1 photocopy) or Certificate of Registration issued by Department of Labor and Employment (DOLE); (1 photocopy)	FOR NO ☐ 1.	Apostilled official documentation issued by an authorized government body (e.g. government agency (tax authority) thereof, or a municipality) that includes the name of the non-individual and the address of its principal office in the jurisdiction in which the non-individual was incorporated or organized (e.g. Articles of Incorporation, Certificate of Tax Residency); (1 certified true copy)				
3.	Articles of Incorporation; (1 photocopy) or Articles of Partnership; (1 photocopy) or Articles of Cooperation; (1 photocopy) or Articles of Association; (1 photocopy) or Constitution and by-laws of the applicant union; (for Labor Organization, Associations or Group of Union or Workers) (1 photocopy) BIR Printed Invoices (BPI) (Available for sale at the New Business Registrant Counter); or Final clear sample of OWN Invoices. (1 original) (Sample layout is also available at the New Business Registrant Counter);		Additional documents, if applicable: If transacting through a Representative: 1.1 Apostilled Board Resolution/Secretary's Certificate (or equivalent) indicating the purpose and name of authorized representative; (1 certified true copy, original for presentation) 1.2 Any government-issued ID of one of the signatory and authorized representative; (1 photocopy)				
	Note: In case taxpayer-applicant will opt to print its own invoices, taxpayer-applicant should choose an Accredited Printer who will print the invoices. ES TO BE PAID Payment of P30.00 Loose Stamp/s (DST) to be affixed on the Certificate of	<u>REGIST</u> ☐ 1.	RATION OF BRANCH □BIR Printed Invoices (BPI) (Available for sale at the New Business Registrant Counter); or □Final clear sample of OWN Invoices. (1 original) (Sample layout is also available at the New Business Registrant Counter);				
	Registration. Note: If the P30.00 loose DST was already paid, the proof of payment (1 photocopy) shall be submitted. Procured printing cost of BPI, if opted to use.		Note: In case taxpayer-applicant will opt to print its own invoices, taxpayer-applicant should choose an Accredited Printer who will print the invoices. STO BE PAID Payment of P30.00 Loose Stamp/s (DST) to be affixed on the Certificate of Registration if applicable.				
<u> </u>	Additional documents, if applicable: If transacting through a Representative 1.1 Board Resolution/Written Resolution (in case of OPC) or Secretary's Certificate, indicating the purpose and the name of the authorized representative; [1 original for first submission, if authorized to more than one transaction, submit certified true copy (together with the original copy for presentation and validation only)]	Note: If the P30.00 loose DST was already paid, the proof of payment (1 photoc shall be submitted. Procured printing cost of BPI, if opted to use. REGISTRATION OF FACILITY 1. BIR Form No. 1903. (2 originals)					
4.5.6.	1.2 Any government-issued ID of one of the signatories and authorized representative. (1 photocopy, both with one specimen signature) Franchise Documents (e.g., Certificate of Public Convenience) (for Common Carrier); (1 photocopy) Franchise Agreement; (1 photocopy) Memorandum of Agreement (for JOINT VENTURE); (1 photocopy) Certificate of Authority, if Barangay Micro Business Enterprises (BMBE) registered entity; (1 photocopy) Proof of Registration/Permit to Operate BOI/BOI-ARMM, PEZA, BCDA, TIEZA/TEZA, SBMA, etc. (1 photocopy)	1.2.	DNAL DOCUMENTS FOR BRANCH/FACILITY, IF APPLICABLE: If transacting through a Representative 1.1 Board Resolution/Written Resolution (in case of OPC) or Secretary's Certificate, indicating the purpose and the name of the authorized representative; [1 original for first submission, if authorized to more than one transaction, submit certified true copy (together with the original copy for presentation and validation only)] 1.2 Any government-issued ID of one of the signatories and authorized representative. (1 photocopy, both with one specimen signature) Articles of Incorporation/Partnership (if line of business is different from the Head Office); (1 photocopy) (for Branch only)				
☐ 1. FOR FO ☐ 1. FOR IN	NIS/LGUS Unit or Agency's Charter or Proof of Registration. (1 photocopy) NEGIGN EMBASSIES Endorsement from Department of Foreign Affairs (DFA). (1 photocopy) TERNATIONAL ORGANIZATIONS Consularized/Apostilled Host Agreement or any international agreement. (1	3. 4. 5. 6.	Franchise Documents (e.g., Certificate of Public Convenience) (for Common Carrier); (1 photocopy) (for Branch only) Franchise Agreement; (1 photocopy) (for Branch only) Memorandum of Agreement (for JOINT VENTURE); (1 photocopy) (for Branch only) Certificate of Authority, if Barangay Micro Business Enterprises (BMBE) registered entity; (1 photocopy) (for Branch only) Proof of Registration/Permit to Operate BOI/BOI-ARMM, PEZA, BCDA, TIEZA/TEZA, SBMA, etc. (1 photocopy) (for Branch only)				
POSSESSION OF MORE THAN ONE TAXPAYER INDENTIFICATION NUMBER (TIN) IS CRIMINALLY PUNISHABLE PURSUANT TO THE PROVISIONS OF THE NATIONAL INTERNAL REVENUE CODE OF 1997, AS AMENDED							
knowledg	For Voluntary Payment declare, under the penalties of perjury, that this document has been made in good faith, we and belief, is true and correct, pursuant to the provisions of the National Internal Revenue der the authority thereof.						
	Signature over Printed Name of Taxpayer/Authorized Representative	itle/Positio	on of Signatory				